



Revised	
Next Review	August 2031
Reviewed	N/A
Original	August 2026

100 E. Church Avenue Telford, PA 18969 215-723-9109 www.ivpl.org

Statement of Concern

The Indian Valley Public Library selects materials and programs in support of its mission. As such, the Library aims to offer a diverse collection. Selections are evaluated using criteria in the Library's Collection Management Policy and the Library's Programs Policy. The selection of an item, program, or display is not meant to express or imply an endorsement of the author's or presenter's work or viewpoint.

If the individual desires to question the appropriateness of the item, program, or display, the person is required to put their concerns in writing by completing and signing the Statement of Concern form (opposite side) and submitting it to the Library Director. **Please note: It is part of the Library's Materials Selection/Collection Development and Library Programs Policies that materials and programs are evaluated as complete works and not on the basis of a particular passage or part. Therefore, only those requests in which the initiator has read/listened/viewed the ENTIRE work or program will be considered.**

Only current residents of Indian Valley Public Library's service area are eligible to submit this form.

The steps outlined below will be followed should an individual wish to submit a Statement of Concern.

1. The Librarian will share a copy of this policy, which has been approved by the Board of Trustees, and explain the process of library selection.
2. If the individual wishes the Library to review formally its selection of an item, program, or display, the Librarian will provide a Statement of Concern form to complete and submit.
3. The identities of those submitting a Statement of Concern will not be shared beyond the Director and Department Supervisor unless they opt to appeal a decision to the Board of Trustees.
4. Once the form has been submitted, the Department Supervisor will review the appropriateness of the item, program, or display in light of the Library's Collection Development Policy and professional reviews. The Director will notify the patron of the Library's decision about the item in writing.
5. If the individual is not satisfied with this decision, they may appeal the decision by submitting a written response to the Board of Trustees.
6. The appeal will then be added to the agenda of a Board of Trustees meeting and the individual will be notified of where and when this meeting will take place.
7. The Board of Trustees:
 - Will be provided with a copy of the Statement of Concern form.
 - Will be provided with Librarians' justification documentation (reviews, articles, etc.)
 - Will be provided with a copy of the item in question.
 - May meet with the Director prior to the BOT meeting.
8. The decision of the Board is final. Once a decision has been made, the Board will not reconsider the same item, program, or display for at least three years.

Statement of Concern (To be submitted to the Director)

Title/Program: _____

Author/Presenter: _____

Date of Library Visit/Program: _____

Please state your concerns regarding the title or program. Include specific objections.

Have you read, viewed, or listened to this work in its entirety? _____

Or did you attend the entire program? _____

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What action would you like Indian Valley Public Library to take regarding this material/program?

Request initiated by

Your Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email and/or Phone number: _____

Signature: _____ Date: _____

Received by: _____ Date: _____

Return to: Director, Indian Valley Public Library 100 E Church Ave Telford, PA 18969