

## Code of Conduct

Indian Valley Public Library is a community gathering place dedicated to providing public library services to a diverse population without regard to age, gender, racial or ethnic origin, religious background, or economic status. Library users must respect the rights of others and may not harass or annoy others or behave in a manner that reasonably could be expected to disturb other persons.

The following rules of conduct are intended to preserve the library as a safe and pleasant community gathering place.

1. Library users must follow all reasonable requests of the library staff.
2. Respect for everyone shall be maintained at all times. Behavior that is racist, sexist, homophobic, transphobic, xenophobic, or otherwise disrespectful towards others is not allowed.
3. Members of the public will not interfere with the legitimate rights of other library users.
4. Library users using the library Wi-Fi, computers, or printers must follow the library's Computer and Internet Policy.
5. Parents/caregivers are responsible for supervising their children while in the library and ensuring that library rules and regulations are obeyed. Library users must follow the Unattended Child Policy.
6. Alcoholic beverages are not permitted, except for Library events.
7. Tobacco use and smoking, including the use of electronic cigarettes and smokeless tobacco, are not permitted. Open fire, including the use of candles, is prohibited in the library.
8. Only service animals are allowed in the library unless permission by the Director is granted. Animals may not be tied or unattended on library property.
9. Only organizations approved by the Director may sell goods, solicit funds, or use the library parking lots.
10. The time, place, and manner of First Amendment activities such as petitioning, picketing, proselytizing, or protesting may be regulated by library staff. Such activities may be relegated to outside spaces.

11. Library materials must be checked out before they are taken out of the building. Personal belongings may be examined by staff before customers and staff members leave the building.

13. Appropriate attire, including shirts and shoes must be worn in the library.

#### Enforcement

1. Enforcement of these rules will be conducted in a fair and reasonable manner.
2. In most cases of inappropriate behavior a verbal warning will be given by a member of the Library staff. If the behavior continues, the customer may be asked to leave the Library.
3. Anyone may, without prior notice or warning, be removed from the premises if his or her presence or conduct is threatening, willfully malicious or poses an immediate and imminent danger to any person or property.
4. Library staff may immediately contact the Telford Police and/or the parents of the offenders if anyone is asked to leave and refuses to do so.

Approved by the Board of Trustees October 19, 2023